

**THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
ALAPPUZHA BRANCH (SIRC)
ICAI BHAWAN, ATHITHARA TEMPLE ROAD, PAZHAVEEDU P O., ALAPPUZHA 688009.**

NOTICE CALLING FOR SPECIAL GENERAL MEETING OF THE BRANCH

No. 01/2024-25

Date: 03.01.2025

To
All members of Alappuzha Branch of Southern India Regional Council

Dear Member,

Sub: Notice for Special General Meeting of the members of the Branch

This is to inform you that a Special General Meeting of the members of the Alappuzha Branch of the Southern India Regional Council will be held from 8:00AM to 6.30PM on 27.01.2025 (i.e., the Monday) in the premises of the Alappuzha Branch (SIRC) ICAI Bhawan, ICAI Lane, Athithara Temple Road, Pazhaveedu P.O., Alleppey – 688 009 for electing SIX members of its Managing Committee for the term 2025-2029. The important dates relating to the above elections are as given below.

Those members, who are desirous of standing for said election may submit their nomination form duly filled in and signed by the Candidate and by the Proposer and Secunder (both of whom shall be entitled to vote in the said branch election) together with a (non-refundable) nomination fee of **Rs. 1,000/-** by way of Demand Draft/Pay Order/Cheque drawn in favor of the “**Alleppey Branch of SIRC of ICAI**” and payable at **Alleppey**.

The nomination form duly filled in and signed should be submitted in a sealed cover addressed to CA. BIJUMON A (Membership No.220827) Returning Officer/Polling Officer at the above address of the Branch against an acknowledgement. The blank nomination form can be obtained from the said Returning Officer or from the undersigned or from the branch premises effective from **03.01.2025 till 6 PM of 17.01.2025**, i.e. the last date of receipt of nominations. The said nomination form is also available on the website of the Branch i.e., www.alleppey-icai.org.

<< Please refer to the next page for important dates >>

IMPORTANT DATES

1.	Last Date of receipt of nominations (at least 10 days before the date of polling)	17.01.2025 (before 6 pm)
2.	Date of scrutiny of nominations (Within two days from last date of nominations)	19.01.2025
3.	Display of list of valid nominations on the Notice Board of the Branch (Date of scrutiny, i.e., date applicable for S.No. 2)	19.01.2025
4.	Last date for withdrawal of nominations (Two days from the date of display of valid list of nominations.)	21.01.2025
5.	Display of final list of nominations (after withdrawals, if any) (Within one day of last date of withdrawal)	22.01.2025
6.	Date of Election (if the nominations exceed more than the number of vacancies) (As per Schedule)	27.01.2025 (from 8.00 am to 6.30pm)
7.	Declaration of Result (As per Schedule)	On or before 28.01.2025

The election, if necessary, shall be held under the Single Transferable System of Voting.

Yours faithfully

CA JOSHYMON JOSEPH
Secretary of the Alappuzha Branch (SIRC)